



NEBRASKA-IOWA KIWANIS DISTRICT



“Top Progress Award” Application Form

To: Nebraska-Iowa Kiwanis Club Presidents whose club retained its level of membership, had a net gain in membership, or had an outstanding new project

cc: All district officers

Attached is the application form for the "**TOP PROGRESS AWARD.**" We urge you to complete the form and enter the competition even though it is not a mandatory report that must be submitted. Clubs will not be considered unless they enter or are entered by the Lt. Governor or the Governor.

The award is designed to recognize leadership that stimulates a club to progress significantly in service areas and administrative excellence during the year as compared to the previous year.

Winner receives a beautiful trophy furnished by Past International President Wes Bartlett and a ribbon for the club banner. Runners-up receive certificates of recognition for the club president and a ribbon for the club banner. This is strictly a Nebraska-Iowa District award, so don't confuse it with any other awards.

No club is going to score high in every item on the application sheet, as it is the overall story of progress that your club enjoyed during your year as Club President that counts.

The winner and runners-up will be recognized at the next District Convention. We encourage you to enter and wish you continued **PROGRESS.**

If you have any questions, visit with your Lt. Governor or contact the District Office for assistance.

Please mail your entry to the District Office: NE-IA Kiwanis
TOP PROGRESS
501 Raider Drive
Williamsburg, IA 52361

Entries for this Kiwanis year must be received by November 15.

For Top Progress Committee,
Ron Randall, District Secretary

ATTENTION: Current Lt. Governors may submit an entry for any club in their division.
The District Governor may submit an entry for any club in the district.

"TOP PROGRESS AWARD" CONTEST APPLICATION FORM

Kiwanis Year: _____ (example: 2004-05) *Please print all information. Thanks.*

Club Name: _____ Division: _____

President: _____ Phone: _____

Address: _____

City, State, ZIP: _____

E-mail Address: _____

All of the information provided in and attached to this application is presented in the belief that this Kiwanis Club has shown great improvement in the current Kiwanis administrative year.

1. MEMBERSHIP

Paid membership October 1, last year: _____

Number of new members inducted during the year: _____

Paid membership October 1, this year: _____

Net gain or loss for the year*: _____

_____ % Percentage of attendance during the year at regular weekly meetings, as compiled from the club's Official Monthly Reports

* NOTE: If a net loss, give an explanation for the loss if you believe it was due to circumstances beyond your control, or if it was due to an administrative decision to "Cut out the dead wood" (that is, to terminate the membership of those who held a poor attendance record and were not active in club events). Use the back of this page to give that explanation, or attach another sheet. Head it "Reason for Loss."

2. SPONSORSHIP During this administrative year, did your club sponsor:

____ A New Kiwanis Club? Name: _____ Date Organized: _____

____ A Key Club? (new this year? _____ yes/no)

____ A Circle K Club? (new this year? _____ yes/no)

____ A Builders Club? (new this year? _____ yes/no)

____ A K-Kids Club? (new this year? _____ yes/no)

____ An Aktion Club? (new this year? _____ yes/no)

____ Other new sponsorships (Boys/Girls Scouts, Boys/Girl Club, and so on)
List and explain, and indicate if it is new this year.

3. **COMPLETED ACTIVITIES** Include a description of the NEW activities or expanded activities carried on during the year. Be sure to state what activities were completely new and indicate a comparison between the service projects carried out this year and those of recent years. Use the back of this page if you need more room.

A. NEW service activities:

B. CONTINUING activities and comparison with preceding year:

C. Young Children: Priority One activities (please indicate new or continued):

D. Other youth activities (outside sponsored youth):

4. **INTERCLUBING RECORD** Number of interclub meetings:

At another club's meeting place: _____ At your club's meeting: _____

Percentage of your club membership that participated in visiting other clubs: _____%

5. **FUND-RAISING PROJECTS** List the projects and give the following information:
(Mark new projects this year with an asterisk “*”)

<u>Name of Project</u>	<u>Date or Time of Year</u>	<u>Net Dollars Profit</u>
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6. **PUBLIC RELATIONS IMPACT** Attach samples of publicity received in local papers and the district bulletin (the *Kiwanian*) or the district Web site. List the number and types of publicity on radio and TV (if no local stations, so indicate). Attach 3 or 4 samples of your club newsletter. Indicate whether it is weekly, monthly, or whatever.

7. **ATTENDANCE AT DIVISION, DISTRICT, AND INTERNATIONAL FUNCTIONS**

(Check the ones at which the club had representation. Include partners where appropriate.)

Governor's Official Visit/Recognition # Members: _____ Partners: _____

Midyear Conference # Members: _____ Partners: _____

District Convention # Members: _____ Partners: _____

International Convention # Members: _____ Partners: _____

Division events: List and indicate attendance.

_____ # Members: _____ Partners: _____

_____ # Members: _____ Partners: _____

_____ # Members: _____ Partners: _____

8. **STATEMENT OF THE IMPACT OF THE CLUB ON THE COMMUNITY**

(Indicate as accurately as possible the reasons why the club's record of service has given evidence of overall improvement and, therefore, why the club should be given favorable consideration for the "TOP PROGRESS AWARD." Remember – **The purpose of the award is to recognize the club that has been judged as having shown the most overall improvement in the administrative year.**

Submitted By: _____
(President/Secretary/Governor/Lieutenant Governor)

Date Application Submitted: _____
(Submission deadline is November 15 of this year)

Mail To: NE-IA Kiwanis
TOP PROGRESS
501 Raider Drive
Williamsburg, IA 52361