



# NEBRASKA-IOWA KIWANIS DISTRICT



## Outstanding Secretary Award Application Form

Kiwanis Year: \_\_\_\_\_ (example: 2004-05) *Please print all information. Thanks.*  
 Club Name: \_\_\_\_\_ Division: \_\_\_\_\_  
 Secretary: \_\_\_\_\_ Phone: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_

Each year, secretaries who have served their clubs faithfully, submitted accurate reports on time, and attended required activities are rewarded for their accomplishments. Secretaries who qualify will be honored at the next Midyear Conference. Apply by answering the following:

1. Did you serve the entire 12 months of this Kiwanis year? Yes\_\_\_\_\_ No\_\_\_\_\_
2. Did you submit all required reports on time this Kiwanis year? Yes\_\_\_\_\_ No\_\_\_\_\_
3. Did you attend at least three of the following events, with at least one attendance in each of the two categories, the third attendance in either category?

**CATEGORY 1: District and International events:**

- |                                  |                  |
|----------------------------------|------------------|
| Kiwanis International Convention | Yes_____ No_____ |
| NE-IA District Convention        | Yes_____ No_____ |
| NE-IA Midyear Conference         | Yes_____ No_____ |

**CATEGORY 2: Division Events:**

- |                                                    |                  |
|----------------------------------------------------|------------------|
| Club Leadership Education (prior to taking office) | Yes_____ No_____ |
| Division Council Meetings (attended at least one)  | Yes_____ No_____ |
| Division Conference for election of Lt. Governor   | Yes_____ No_____ |

Name: \_\_\_\_\_  
 (Please print, as you would like the award to read)

The number of years shown on my previous award states that I have qualified for \_\_\_\_\_ years.

If I qualify for the current Kiwanis year, the award should read \_\_\_\_\_ years.

For consideration, **this form must be received at the District Office by November 15** of this year. Please complete the form and mail it to:

**NE-IA Kiwanis  
 501 Raider Drive  
 Williamsburg, IA 52361**